



November 7, 2023
Board of Health Minutes
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X		Rick Zarek – Dawson County Commissioner
	X	Nicole Thorell –Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
X		Mike Dallmann – Franklin County Citizen
X		Glenn Hofman – Gosper County Supervisor
X		Daren Hatch – Gosper County Citizen
	X	Cindy Boehler – Harlan County Supervisor
X		Heath Hofstetter – Kearney County Commissioner
X		Rick Streeter – Phelps County Commissioner
	X	Cody Krull – Kearney County Citizen
	X	Lori Reiner – Phelps County Citizen
X		Dr. Brady Beecham – Physician
X		Dr. Jessica Robb – Veterinarian
	X	Dr. Katherine Goodwin – Dentist
X		Dr. Mahesh Pattabiraman – Minority Representative
X		Melissa Hall PAC – Midlevel Practitioner

Also, present: TRPHD representatives: Jeremy Eschliman - Health Director; Andrea Shoemaker - Administrative Assistant, Tana Fye - Fye Law office (TRPHD Legal Counsel), Jesse Valenti - Finance Section Manager, Katie Mulligan - Planning Section Manager, McKenzie Petersen – Environmental Health Specialist, Haleigh Eschliman- Home Visitation Program Supervisor, Brenna Bergstrom – Family Support Specialist, Lyndsey Morris- Family Support Specialist, and Nikol Barroso -Family Support Specialist.

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:00 PM as an in-person meeting per the Nebraska Open Meeting Act. As such, virtual participation (voting) is not allowed by board members. The Virtual option (Zoom) is available for public participation. Board members and staff in attendance at roll call: Lynch, Hunter, Zarek, Dallmann, Hoffman, Hatch, Hofstetter, Streeter, Dr. Beecham, Dr. Robb, Hall; staff representing J. Eschliman, Shoemaker, Mulligan, Valenti, Petersen, H. Eschliman, Bergstrom, Morris, Barroso; and Tana Fye (legal counsel) present.

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hutner noted the meeting notice publication has occurred in newspapers of record within each of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website.

Roll call completed by Shoemaker; 11 members present during roll call.

APPROVAL OF AGENDA. Motion made by Dallmann, seconded by Zarek to approve agenda as presented. **Roll call vote, 11 ayes, 0 nays, Motion carried.**

INTRODUCTIONS | ACKNOWLEDGEMENTS

Haleigh Eschliman introduced the Home Visitation Team; Brenna Bergstrom, Lyndsey Morris, and Nikol Barroso. The Home Visitation Program has started seeing families. The Home Visitation Program empowers families to a brighter future with a voluntary enrollment program for expectant and new mothers.

MATERIAL AVAILABLE ELECTRONICALLY PRIOR TO THE MEETING & AVAILABLE AT THE MEETING

- Finance Packet
 - 8.31.23 Finance Meeting Packet
 - Finance Meeting Agenda
 - BOH Financials – July 2023
 - NE Auditor of Public Accounts- Submissions Confirmation
 - Finance Committee Meeting Minutes 8.31.23
 - Finance Committee Meeting Agenda 9.21.23
 - BOH Financials – August 2023
 - BOH Financials – September 2023
 - Contract Log 10.19.23
 - Contract Log updated 10.3.23
 - Finance Committee Meeting Minutes 9.21.23
- Policy Review
 - Confidentiality and HIPPA 6.27.23
 - Conflict of Interest
 - Employee Wellness 10.5.21
 - Family Friendly Workplace 8.31.23
 - Family Medical Leave 8.31.23
 - General Ledger 8.31.23
 - Grant Budgets 8.31.23
 - Job Abandonment 8.31.23
- BOH Meeting Minutes August 8, 2023 Budget Meeting
- BOH Meeting Minutes August 8, 2023 Final
- BOH Meeting November 7, 2023 Agenda
- Bridge-access-program-overview
- EH as a FPHS
- EPHS-One Pager- English

- For Immediate Release 10.3.23

Approval of Agenda

Motion made by Dallmann, seconded by Zarek to approve agenda as presented. **Roll call vote, 11 ayes, 0 nays, 0 abstain. Motion carried.**

Approval of Minutes from August 8, 2023, BOH Meeting/ August 8, 2023, Budget Hearing Meeting.

Motion made by Lynch, seconded by Hall to approve August 8, 2023, BOH Meeting and August 8, 2023 Budget Hearing Meeting minutes as presented. **Roll call vote, 10 ayes, 0 nays, 1 abstain. Motion carried.**

DIRECTOR'S REPORT

Mulligan presented the Board education by sharing a [video](#) summarizing current environmental health activities, future environmental health activities, and potential areas of environmental health to consider. Current environmental health work includes nuisance reporting, childhood lead poisoning investigations, mosquito and tick collection, and more.

Mulligan provided an update on the progress of the strategic goals. Each goal area provides current collaboration, tools, and service availability. A continual evaluation of the strategic planning process identifies strengths, weaknesses, barriers, and any gaps. The TRPHD staff will come together in December to update goals and discuss new goals.

Old Business

No old business noted.

Dr. Mahesh Pattabiraman entered the meeting at 6:08 PM.

New Business

Recommendation to approve July, August, and September 2023 financial reports. Valenti discussed the finance committee meeting that occurred before this meeting with a resulting recommendation by the committee for approval of July, August, and September 2023 financial reports. J. Eschliman provided an update to BOH regarding the NPAIT discussion with the Finance Committee and plans for the eminent transfer of funds. Valenti provided an overview of financial reports. Motion made by Lynch, seconded by Beecham to approve July, August, and September 2023 financial reports. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Recommendation to approve disposition of Porta count equipment; model 8026 serial number 80263998 Mulligan explained TRPHD currently has three porta count machines and would like to dispose of one. A porta count is an ambient particle-counting device used to conduct Fit Testing by providing a quantitative assessment of facial leakage and the efficacy of respiratory masks.

Recommendation to approve disposition of Porta count equipment. Motion made by Beecham, seconded by Hofstetter to approve disposition of Porta count equipment allowing a competitive bid process. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Closed Session for Strategy Session re: real estate purchase

Motion to ENTER closed session re: real estate purchase. Motion made by Hall and seconded by Dallmann to ENTER Closed Session re: real estate purchase including J. Eschliman, Valenti, and Fye. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Board ENTERED closed session at 7:00 PM

Dan Lynch exited meeting at 7:10 PM

Motion to EXIT closed session re: Real Estate purchase. Motion made by Beecham, seconded by Hofstetter to EXIT closed session re: Real Estate purchase. **Roll call vote, 11 ayes, 0 nays, Motion carried.**

Board EXITED closed session at 7:31 PM. No action taken on this topic.

Discussion on the Initiation of a recreational water (swimming pool and hot tub) training, permitting, and inspection program. Mulligan and Peterson discussed the possibility for TRPHD to initiate the swimming pool program in the jurisdiction in partnership with NDEE and local municipalities. Fye provides insight into potential mechanisms for policy development and regulation. The objectives of the program are to build support for sequential build out of environmental health foundational services, increase competencies by recreational water operators and assistants and increase capacity and visibility at local level to response to current concerns in environmental health within our district. Board consensus for J. Eschliman to continue exploring the development of programming in this area.

Discussion on initiation of Ethics/ Executive Meeting. Eschliman and Hunter summarized the recent Executive/ Ethic Committee meeting held to discuss the potential conflict of interest between Two Rivers Public Health Department and Dr. Aravind Menon (and Dr. Brady Beecham co-owners) of Remora Health LLC. Eschliman noted the committee clarified the need to ensure Dr. Menon only used TRPHD equipment, software, and time for Two Rivers Public Health Department projects. Eschliman additionally noted committee stated need for clear lines of differentiation between TRPHD and Remora including no Remora data or email, zoom or other software shall be crossed with a Two Rivers Public Health Department phone computer email or software purchased by Two Rivers. Eschliman additionally stated the committee consensus was work that Dr. Menon was currently considering with data collection projects that are in the geographical scope within the district Two Rivers serves does constitute a conflict of interest.

The Board discussed the liability of this potential conflict of interest with Remora LLC. The board consensus was for J. Eschliman to continue refining the draft policy outlining and clarifying disclosure and resolution of potential conflicts of interest and present at next board meeting.

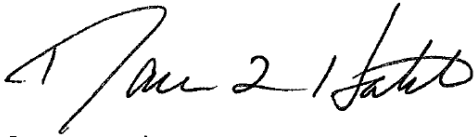
Motion to postpone policies approval (on this agenda) for the next board meeting on December 5, 2023. Motion made by Hatch, seconded by Hall to postpone approval of policies (on this agenda) to next board meeting. **Roll call vote, 11 ayes, 0 nays, Motion carried.**

Public Comment. The board accepted public comments.

Adjournment: Motion made by Hatch and second by Dallmann to adjourn. The Two Rivers Public Health Department Board of Health meeting was called to adjournment by consensus at 8:43 PM by Hunter.

NEXT BOARD MEETING: December 5, 2023, at 516 W 11 St Suite 108B, Kearney, NE. Virtual Meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Daren Hatch". The signature is fluid and cursive, with a large initial "D" and "H".

Daren Hatch, Gosper County Public Citizen
Adhoc Secretary (AS/JE)