



February 1, 2022
Board of Health Minutes
Two Rivers Public Health Department

| <u>Present</u> | <u>Absent</u> | |
|----------------|---------------|--|
| X | | Dan Lynch-Buffalo County Commissioner |
| X | | Sue Hunter – Buffalo County Citizen |
| X | | Rick Zarek – Dawson County Commissioner |
| X | | Nicole Thorell –Dawson County Citizen |
| X | | Scot Grams – Franklin County Supervisor |
| | X | Mike Dallmann – Franklin County Citizen |
| X | | Glenn Hofman – Gosper County Supervisor |
| X | | Patty Bader – Gosper County Citizen |
| | X | Cindy Boehler – Harlan County Supervisor |
| | X | Doris Brandon – Harlan County Citizen |
| X | | Wayne Anderson – Kearney County Supervisor |
| X | | Cody Krull – Kearney County Citizen |
| X | | Barb Malm – Phelps County Commissioner |
| X | | Lori Reiner – Phelps County Citizen |
| | X | Dr. Brady Beecham – Physician |
| X | | Dr. Jessica Robb – Veterinarian |
| | X | Dr. Katherine Goodwin – Dentist |
| | X | Open – Minority Representative |
| X | | Melissa Hall PAC – Midlevel Practitioner |

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Misti Raburn-Administrative Assistant, Von Lutz-Clinical Services Supervisor; Katie Mulligan*-Planning Section Supervisor; Jacki Connery*-Community Health Nurse Supervisor; Dr. Aravind Menon* – Epidemiologist

Members of the public and other guests also present (in person or virtually): Leah Gleason* for Fye Law office, Cindy Boehler*-Harlan County Supervisor, Dr. Brady Beecham*-Physician.

*notes attended virtually via Zoom

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:00 PM with Hunter, Lynch, Zarek, Thorell, Grams, Hofman, Bader, Anderson, Krull, Malm, Reiner, Robb, Hall, Eschliman, Lutz and Raburn present in the Kearney office. Meeting was called to order by Hunter. Hunter

acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available.

Meeting notices: Hunter noted the meeting notice publication has occurred in newspapers of record within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website.

Roll call completed by Raburn; 13 members present at time of roll call.

MATERIAL AVAILABLE ELECTRONICALLY PRIOR TO THE MEETING & AVAILABLE AT THE MEETING

- Financials
 - 1.28.22 Finance Meeting Packet
 - 0620 Two Rivers Public Health Dept Final Copy (2020-2021)
 - BOH Financials – December 2021
 - BOH Financials – November 2021
 - Finance Committee Meeting Agenda 1.31.2022
- Legislative
 - LB859
 - LB906
 - LB908
 - LB956
 - LB1138
 - Legislative review and priorities 2.1.2022
- 2022 BOH Meeting Schedule
- BOH 2023-2025 Terms and Committees updated
- BOH Meeting Minutes December 7, 2021
- BOH Education Presentation 2.1.22
- Contract Log
- Copy of 2021-2022 Approved Salary Rates (updated 8-3-21)
- Copy of retention Bonuses and Extras
- Director Evaluation 2021 blank
- DRAFT 2021-2022 Recommended Salary Rates (Updated 1.28.22)
- Email about Betterments and Improvements
- February 1, 2022 BOH agenda
- Nebraska Public Health Conference 2022 Agenda
- Q12 Gallup Employee engagement survey 1.2022
- Strat Plan Visual
- TRPHD Betterments Improvements

INTRODUCTIONS | ACKNOWLEDGEMENTS Eschliman introduced new members of the board: Melissa Hall PAC -Mid-Level Practitioner; Rick Zarek, Dawson County Commissioner.

APPROVAL OF AGENDA. Motion made by Thorell, seconded by Lynch to approve agenda as presented. **Roll call vote, 13 ayes, 0 nays. Motion carried.**

REORGANIZATION. Approval of officers, committee members, and board member terms. Eschliman began discussion regarding the current officers: Sue Hunter – President; Wayne Anderson – Vice President; Cody Krull – Treasurer; Nicole Thorell – Secretary. All but Anderson is willing to continue serving as BOH Officers for Two Rivers Public Health Department at the pleasure of the board.

Eschliman opened nominations for the position of Vice President. Dan Lynch volunteered.

Motion made by Malm, second by Thorell to cease nominations for Vice President. **Roll call vote, 13 ayes. Motion carried.**

Approval of Officers: Motion made by Reiner, second by Zarek to retain current officers with the exception of the removal of Anderson as Vice President and the addition of Lynch as Vice President. **Roll call vote, 13 ayes, Motion carried.**

Recommendation to approve addition/removal of board signatories.

Motion by Krull, second by Thorell to approve removal of Wayne Anderson; retain Cody Krull, Barb Malm, Dr. Kate Goodwin and Jeremy Eschliman; and add Dan Lynch as board signatories effective immediately. **Roll call vote, 13 ayes, 0 nays. Motion carried.**

Current Signatories for Two Rivers Public Health Department are:

- Cody Krull
- Barb Malm
- Dr. Kate Goodwin
- Jeremy Eschliman
- Dan Lynch

Board of Directors: Renewal of terms and appointments.

Motion made by Krull, second by Lynch to approve current slate of board members for additional 3-year terms. **Roll call vote, 13 ayes. Motion carried.**

Review of current committees: Hunter discussed adding new members to several committees: the Finance and Advocacy Committees. Lynch volunteered to serve on the Finance committee. Hall volunteered to serve on the Advocacy committee
Executive Committee-Hunter, Lynch, Krull, Thorell;
Personnel Committee-Hunter, Thorell, Reiner, Lynch;
Finance Committee-Lynch, Hunter, Krull, Dallmann;

Policy Committee-Hunter, Bader, Brandon, Malm;
Clinical Services Committee-Beecham, Thorell, Goodwin, Hunter;
Advocacy Committee-Beecham, Krull, Goodwin, Hall

Review Board Meeting Schedule.

Eschliman discussed this year's board meeting schedule. No conflicts or changes needed at this time. No board action required.

Approval of Minutes from December 7, 2021 MEETING. Motion made by Lynch, second by Thorell to approve minutes from December 1, 2020 meeting. **Roll call vote, 8 ayes, 0 nays, 5 Abstain (Zarek, Malm, Reiner, Robb, Hall): Motion carried.**

BOARD EDUCATION

Lutz discussed the current sites you can get your Covid-19 vaccine and that many home bound vaccines have been given. LifeSmiles dental program is back up and running. Focus is on pre-K to 5th grade. LifeSmiles is approved for up to high school age kids but due to staffing concentrating on the grade school and lower. Connery explained Covid test sites and types of tests done. Staffing is still biggest concern for testing. Menon discussed our Covid numbers with several graphs. Mulligan ended the discussion talking about Emergency Preparedness and Response saying we are doing well with 100% of staff completion with basic courses and sharing media appearance discussions.

DIRECTOR'S REPORT

Bader gave a report on SALBOH (State Association of Local Boards of Health) meeting. Stating similar problems getting nurses all over the state. Eschliman discussed biweekly board communications as a mechanism for increased visibility. Eschliman noted construction update that as of today addition is substantially completed. Due to Covid the furniture will arrive around mid-march. Currently looking to hire CHN full / part time and a full-time administrative assistant (½ time in finance and ½ time in clinical services). Continuing to solicit applicants for the Minority health representative for the Board. Eschliman ended the report with a review of recent contracts and subawards.

Old Business

No old business noted from the board

New Business

Recommendation to approve Strategic plan priorities 2022-20225

Colleen Svoboda from UNMC College of Public Health, Mulligan, and Eschliman discussed Strategic Plan developed collaboratively with board and staff. Motion by Thorell, second by Hall to approve Strategic plan priorities 2022-2025 with words “underserved and rural” taken out of priority #2 (Improved access to care for underserved populations). **Roll call vote, 13 ayes, 0 nays. Motion carried.**

Recommendation to approve November and December 2021 financial report

Valenti presented 2021-2022 budget key items, monthly financials, and answered questions. Recommendation to approve November and December 2021 Financial report. Motion by Thorell, second by Grams to approve November and December 2020 Financial report. **Roll call vote, 13 ayes, 0 nays. Motion carried.**

Recommendation to dispose of asset: 2010 Chevy Impala

Motion by Lynch, second by Anderson to dispose of asset: 2010 Chevy Impala. **Roll call vote, 13 ayes, 0 nays. Motion carried.**

Recommendation to revise 2021-2022 salary ranges for CHN and Program Nurses

Eschliman discussed need for higher salary range for nurses at this time. Discussion regarding movement of salary range in addition to other incentives. Motion by Thorell, second by Krull to revise 2021-2022 salary ranges for Community Health Nurse to \$40 per hour on high end and Program nurse to \$27.00 per hour on the high end and maintain the current low end. **Roll call vote, 13 ayes, 0 nays. Motion carried.**

Recommendation to approve 2020-2021 Financial audit. Valenti presented 2020-2021 Financial audit and Krull discussed recommendations by Finance committee to approve. Motion by Krull, second by Zarek to approve 2020-2021 Financial audit. **Roll call vote, 13 ayes, 0 nays. Motion carried.**

Recommendation to add endorsement of betterments and improvements to liability insurance. Motion by Thorell, second by Lynch to table recommendation and authorized executive committee to proceed with adding endorsement of betterments and improvements to liability insurance at this time. **Roll call vote, 12 ayes, 0 nays, 1 Abstain (Krull). Motion carried.**

Discussion of legislative advocacy / potential actions. Recommendation to support and advocate for current legislation. Motion by Thorell, second by Anderson to instruct Health Director to support and advocate for current legislative bills: 1138 and 908. **Roll call vote, 13 ayes, 0 nays. Motion carried.**

Discussion of Health Director evaluation. Hunter discussed health director evaluation form distributed was distributed to personnel committee for review. Suggestion to reach out to Public Health Association of Nebraska (PHAN) and State Association of Local Boards of Health (SALBOH) for comparable forms for next year in addition to possible incorporation of measurable goals with SMART objectives next year. Consensus to keep the evaluation form currently on file for this year. Eschliman reviewed potential employee engagement survey tool.

Public Comment. The board accepted public comments.

Adjournment: Motion made by Krull and second by Lynch to adjourn. The Two Rivers Public Health Department Board of Health meeting was called to adjourn by consensus at 8:16 PM by Hunter.

NEXT BOARD MEETING: April 5, 2022, 516 W 11th St Suite 108B, Kearney, NE.

Respectfully submitted,



Nicole Thorell,
Secretary (MR/JE)