



October 4, 2022
Board of Health Minutes
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X		Rick Zarek – Dawson County Commissioner
	X	Nicole Thorell –Dawson County Citizen
X		Scot Grams – Franklin County Supervisor
X		Mike Dallmann – Franklin County Citizen
	X	Glenn Hofman – Gosper County Supervisor
X		Daren Hatch – Gosper County Citizen
	X	Cindy Boehler – Harlan County Supervisor
	X	Doris Brandon – Harlan County Citizen
	X	Wayne Anderson – Kearney County Supervisor
X		Cody Krull – Kearney County Citizen
	X	Barb Malm – Phelps County Commissioner
X		Lori Reiner – Phelps County Citizen
X		Dr. Brady Beecham – Physician
	X	Dr. Jessica Robb – Veterinarian
	X	Dr. Katherine Goodwin – Dentist
	X	Open – Minority Representative
X		Melissa Hall PAC – Midlevel Practitioner

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Misti Raburn- Billing Specialist, Von Lutz-Clinical Services Supervisor; Katie Mulligan-Planning Section Supervisor; Jacki Connery-Community Health Nurse Supervisor; Jesse Valenti – Finance Manager; Tana Fye* – Fye Law office (TRPHD Legal Counsel)

Special guests also present (in person or virtually). UNK Students: Senior Samantha Martinez, Sophomore Crista Manning, Senior Samantha Pella, Senior Meredith Gaer, and Junior Britney*
 *Present virtually

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:01 PM as a virtual meeting in accordance with the Nebraska Open Meetings act. As such, virtual participation (voting) is allowed by board members. The virtual option (Zoom) available for public participation with

board members Hunter, Grams, Dallmann, Lynch, Zarek, Hatch, Krull, Reiner, Beecham, Hall; and staff representing Eschliman, Connery, Raburn, Mulligan, Lutz, Valenti, and Menon.

INTRODUCTIONS | ACKNOWLEDGEMENTS

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hunter noted the meeting notice publication has occurred in newspapers of record within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website.

Roll call completed by Raburn; 10 members present at time of roll call in person or virtually.

MATERIAL AVAILABLE ELECTRONICALLY PRIOR TO THE MEETING & AVAILABLE AT THE MEETING

- Financials
 - 10.4.22 Finance Meeting Packet
 - Finance Committee Meeting Agenda 10.4.22
 - Finance Committee Meeting Minutes 8.2.22
 - July 2022 BOH Financials
 - NE Auditor of Public Accounts – Submission Confirmation (2022-2023)
- Executive Committee Packet 8.25.22
 - 2021 RE Taxes_516 W 11th St
 - Executive Committee Meeting Minutes 8.25.22
 - Jynneos 8.23.22
 - Petty Cash Timeline (8-17-22)
 - Potential contacts for space plan
- Acknowledgement of Conflict Beecham 8.16.22
- BOH Education
- BOH Meeting Minutes August 2, 2022 Budget Hearing
- BOH Meeting Minutes August 2, 2022 Regular
- ByLaws revised 08.09.2022 with track changes
- Contract Log
- ESUCC Interlocal Two-Rivers-Health 08-02-2022 – signed
- Executive Committee Meeting Minutes 8.25.22
- Fundamentals in Law and Procedure regarding BOH 12.2021
- October 4, 2022 BOH agenda regular meeting
- PHAN Board of Health handbook
- PHAN BOH Handbook
- Role of Legal Counsel in Public Health
- Strategic Goals Presentation
- The Policy Governance model

APPROVAL OF AGENDA. Motion made by Krull, seconded by Grams to approve agenda as presented. **Roll call vote, 10 ayes, 0 nays, Motion carried.**

Approval of Minutes from August 2, 2022 MEETING. Motion made by Dallmann, second by Beecham to approve minutes from August 2, 2022 meeting. **Roll call vote, 8 ayes, 0 nays, 2 Abstain (Zarek, Reiner), Motion carried.**

BOARD EDUCATION

Staff provided a broad programmatic education on lead poisoning and prevention, update on Monkeypox, clinical services, and data sharing.

DIRECTOR'S REPORT

Eschliman discussed BOH Packet items in addition to providing a brief explanation on recent Legionella outbreaks in long-term care facilities within the district, monkey pox update, recently signed contracts, and a communication's summary. Eschliman discussed an opportunity for board member engagement will be forthcoming in an email invite with the planned event to occur in early to mid-December 2022 for the next iteration of strategic planning with staff. Eschliman discussed a planned visit with UNMC College of Public Health Dean Khan and staff on Wednesday, October 5, 2022 at 9:00 with BOH invited. Eschliman stated TRPHD is continuing to accept Minority Health Representative applicants for the TRPHD Board membership. Fye went over BOH roles & responsibilities (reference PHAN BOH Handbook and The Policy Governance Model, both in board packet), recommending to review at each board member's convenience. Mulligan provided information on recent hires for Planning Section team.

New Business

Recommendation to approve July 2022 financial report

Valenti presented July 2022 budget key items, monthly financials, and answered questions. Eschliman noted finance committee met prior to this meeting with unanimous recommendation to approve July 2022 financial report. Motion by Beecham, second by Zarek to approve July 2022 Financial report. **Roll call vote, 10 ayes, 0 nays. Motion carried.**

Krull left meeting at 7:45pm.

Review and discussion of organization bylaws.

Eschliman discussed previous board meeting discussion and board opinions regarding changing current requirements for board member removal. Fye discussed drafted changes to the organization bylaws for board consideration. Motion by Dallmann, second by Hatch to postpone until next meeting review and approval of organization bylaw revisions, changing organizational bylaws on board member removal from 2/3 of all board members to 2/3 of board members present at a meeting. **Roll call vote, 9 ayes, 0 nays. Motion carried.**

Old Business

No old business noted from the board

Public Comment. The board accepted public comments.

Adjournment: Motion made by Hatch and seconded by Dallmann to adjourn. The Two Rivers Public Health Department Board of Health meeting was called to adjournment by consensus at 8:02 PM by Hunter.

NEXT BOARD MEETING: December 6, 2022, 516 W 11th St Suite 108B, Kearney, NE.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Cody Krull", written in a cursive style.

Cody Krull,
Treasurer and Adhoc Secretary (MR/JE)