



December 7th, 2021
Board of Health Minutes
Regular meeting
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X*		Dan Lynch-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X*		Dennis Rickertsen – Dawson County Commissioner
X		Nicole Thorell –Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
X		Mike Dallmann – Franklin County Citizen
	X	Glenn Hofman – Gosper County Supervisor
X*		Patty Bader – Gosper County Citizen
X*		Cindy Boehler – Harlan County Supervisor
	X	Doris Brandon – Harlan County Citizen
X*		Wayne Anderson – Kearney County Supervisor
X*		Cody Krull – Kearney County Citizen
X*		Barb Malm – Phelps County Commissioner
	X	Lori Reiner – Phelps County Citizen
X*		Dr. Brady Beecham – Physician
	X	Dr. Jessica Robb – Veterinarian
	X	Dr. Katherine Goodwin – Dentist
	X	Cecelia Perales – Minority Representative
	X	OPEN POSITION– Midlevel Practitioner

*Attended virtually

Also, present: TRPHD representatives: Jeremy Eschliman-Health Director; Jesse Valenti– Finance Manager, Katie Mulligan-Planning Section Supervisor, Von Lutz-Clinical Services Supervisor, Jacki Connery – Community Health Nurse Supervisor, Misti Raburn-Administrative Assistant, and Tana Fye Henry - Legal Counsel. Hunter recognized members of the public and other guests.

The Board of Health (BOH) meeting was called to order at 6:02 PM as a virtual meeting in accordance with the Nebraska Open Meetings act. As such, virtual participation (voting) is allowed by board members. The virtual option (Zoom) available for public participation with Hunter, Thorell, and Dallmann present in person at the Kearney office. Virtually present board members were Lynch, Rickertsen, Bader, Boehler, Anderson, Krull, Malm, and Beecham. Hunter acknowledged the Nebraska Open Meeting Law has been updated and was posted in the room with new booklets available.

Meeting notices: Hunter noted the meeting notice publication and an agenda being continually current and available at the TRPHD offices and on the TRPHD website. Eschliman noted changes in agenda were noted, present on website and in office.

Roll call completed by Raburn; 9 members present at time of roll call either virtually or in person.

Eschliman welcomed Jacki Connery, Community Health Nurse Supervisor to TRPHD staff.

MATERIAL AVAILABLE ELECTRONICALLY PRIOR TO THE MEETING & AVAILABLE AT THE MEETING

- Finances
 - 12.7.21 Finance Meeting Packet
 - Copier Proposal Summary
 - Finance Committee Meeting Agenda 12.7.21
 - October 2021 Financials
 - September 2021 Financials
 - DTC Change Orders 12.2.21
- Policies approved at last board meeting
 - Accounting Standards 10.5.21
 - Benefits Package 10.5.21
 - Capitalization 10.5.21
 - Employee Performance Evaluation 10.5.21
 - Employee Recruitment and Selection Policy 10.5.21
 - Employee Wellness 10.5.21
 - Family Medical Leave Act 10.5.21
 - General Ledger 10.5.21
 - Grant Budgets 10.5.21
 - Harassment and Discrimination in the work force 10.5.21
 - Job Abandonment 10.5.21
 - Journal Entries 10.5.21
 - Physical Activities Policy 10.5.21
 - Procurement 10.5.21
 - Quality Management 10.5.21
 - Standards of excellence 10.5.21
 - Travel 10.5.21
 - Work Place Safety 10.5.21
- BOH Education Presentation
- BOH Meeting Minutes October 5, 2021
- December 7, 2021 BOH Agenda updated 12.6.21
- DHHS Business Plan SFY 2022
- Melissa Hall Letter of interest for mid-level practitioner position
- Melissa Hall-resume 2021
- NPRS Final internal Audit Report CY20
- Office Furniture Expansion Quote Revision 112221

- Office Furniture Layout Plan
- Omicron Variant Identified in Nebraska

Krull joined meeting at 6:07pm.

APPROVAL OF AGENDA. Motion made by Dallmann, seconded by Thorell to approve agenda, with revision of advancing new business item (recommendation to approve September and October 2021 financial report) to after board education. **Roll call vote, 10 ayes, 0 nays, 0 Abstain: Motion carried.**

APPROVAL OF Minutes from October 5, 2021 meetings. Motion made by Krull, seconded by Lynch to approve minutes as presented. **Roll call vote, 8 ayes, 0 nays, 2 Abstains (Thorell, Bader): Motion carried.**

BOARD EDUCATION AND DISCUSSION: FACILITATED BY TRPHD Staff

Mulligan discussed the mass media engagements and topics with the discussions covering many areas of public health beyond COVID. Examples of topics included the eradication of poverty, food safety, flu vac awareness week, heart disease, etc. TRPHD rotates staff on major media to ensure a representative team in the community. Eschliman mentioned TRPHD's name recognition has become much more common based on social media and internet browser analytics over the last several years. Menon presented current on COVID, stating that COVID is still a major health problem. Lutz stated 2000 flu shots have been given since September with an update on billing.

New Business

Recommendation to approve September and October 2021 Financial report.

Valenti presented budget key items, monthly financials, and answered questions.

Motion by Thorell, second by Lynch to approve September and October 2021 Financial report.

Roll call vote, 10 ayes, 0 nays. Motion carried.

DIRECTOR'S REPORT

Board member openings

Eschliman noted current Board member openings-referencing applicant for Mid-level practitioner-being presented tonight.

Committee openings:

There is a current opening on the Advocacy committee.

Eschliman provided a brief Summary communication since the last board meeting:

Eschliman noted that lease addendum has been signed and some change orders have been needed. The construction is on schedule and should be completed by end of January per contract. A local business has been engaged for a bid to outfitting the office with the needed furniture, initial cost estimates significantly exceed initial budget as

many additional desks have been included (with most offices having 2 desks for 2 people) to accommodate staffing level. Furniture delays are likely. Clinical calls are now inclusive of general population on Friday at 0800 with Puckett being lead on them. There are about 15-25 people on these calls including media, clinics, etc. Initial plans to start diminish the Contact tracing due to the ineffectiveness in general population setting at this time. Wednesday, August 25, 2021 was final submission date for accreditation documentation. Accreditation status will be determined in March 2022 based on National PHAB committee schedule. Eschliman discussed COVID19 testing in Kearney average about 60 people (testing dates on M and W) at the Buffalo County Fair Grounds. Eschliman noted current open position include a community health nurse and an administrative assistant.

Program notes/Performance Measures:

LifeSmiles dental program is active in schools with many needs currently illustrated by service provision. Contracts signed or pending: Dental-Medica (\$25k), Dental-MCH (\$80k), Dental-NCF-needs support for match, Disease Surveillance-Sexually Transmitted Infections (STI). Discussed contract with SWNPHD (reduced from \$175k to \$75k at request of SWNPHD). UNMC 20K COVID and influenza Grant, DOT 10K.

Eschliman noted additional files included in electronic board packet materials.

NEW BUSINESS Continued.

Recommendation to approve Melissa Hall for the Board of Health Mid-level practitioner position.

Motion by Thorell, second by Bader to approve Melissa Hall for the BOH Mid-level practitioner position. **Roll call vote, 10 ayes, 0 nays. Motion carried.**

Strategic planning data presentation and next steps:

Mulligan and Eschliman discussed strategic planning data. COVID has dominated the health concerns in our area; people are getting tired of reading about it so the don't. TRPHD is covering all the smaller health issues as well. Next Strategic planning Meeting for TRPHD Employees is December 16, 2021 from 1-4PM at the Kearney Public Library.

OLD BUSINESS

Hunter noted no old business before the board at this time.

Barb Malm joined meeting 7:06PM.

PUBLIC COMMENT

The board accepted public comment (board, employee, public).

ADJOURNMENT

Next meeting: February 1, 2021

Adjournment: Motion made by Dallman and second by Thorell to adjourn. The Two Rivers Public Health Department Board of Health meeting was called to adjournment by consensus at 7:08 PM by Hunter.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nicole Thorell".

Nicole Thorell

Secretary (MR/JE)