



April 2, 2024
Board of Health Minutes
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X		Rick Zarek – Dawson County Commissioner
	X	Nicole Thorell –Dawson County Citizen
X		Scot Grams – Franklin County Supervisor
X		Glenn Hofman – Gosper County Supervisor
X		Daren Hatch – Gosper County Citizen
X	X	Cindy Boehler – Harlan County Supervisor
X		Heath Hofstetter – Kearney County Commissioner
X		Rick Streeter – Phelps County Commissioner
	X	Cody Krull – Kearney County Citizen
X		Lori Reiner – Phelps County Citizen
X		Dr. Brady Beecham – Physician
X		Dr. Jessica Robb – Veterinarian
	X	Dr. Katherine Goodwin – Dentist
	X	Dr. Mahesh Pattabiraman – Minority Representative
	X	Melissa Hall PAC – Midlevel Practitioner

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Andrea Shoemaker – Administrative Assistant, Jesse Valenti – Finance Section Manager, Katie Mulligan - Planning Section Manager, Jacki Haley – Nursing Section Manager and Tana Fye – Fye Law office (TRPHD Legal Counsel) Erica Carpenter- Emergency and Environmental Health Supervisor, Ashley Green- Environmental Health Specialist, Lexi Klauz-Rohde - Community Health Worker.

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:11 PM as an in-person meeting in accordance with the Nebraska Open Meetings Act. As such, virtual participation (voting) is not allowed by board members. The virtual option (Zoom) is available for public participation.

Roll call completed by Shoemaker; 10 members present at the time of roll call in person.

APPROVAL OF AGENDA. Motion made by Streeter, seconded by Beecham to approve agenda as presented. **Roll call vote, 10 ayes, 0 nays, Motion carried.**

INTRODUCTIONS | ACKNOWLEDGEMENTS

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hunter noted the meeting notice publication has occurred in newspapers of record within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website.

J. Eschliman welcomed Todd Bartee, Professor with UNK.

Recognize board member resignations, new memberships, and openings:

J. Eschliman noted Katie Goodwin, Dentist had submitted her resignation, noting she will stay on the Board until a replacement is found. J. Eschliman noted that TRPHD is looking for a dentist. J. Eschliman noted staffing changes.

MATERIAL AVAILABLE ELECTRONICALLY BEFORE THE MEETING & AVAILABLE AT THE MEETING

- Financial Packet
 - 3.8.2024 Finance Committee Packet
 - BOH Financials December 2023
 - Finance Committee Meeting Agenda
 - Finance Committee Meeting Minutes
 - TRPHD Cost Estimator
 - Auto-Owners Insurance
 - NPAIT January 2024 Statement
 - BOH Financials January 2024
 - 3.27.2024 Finance Committee Packet
 - BOH Financials January and February 2024
 - Finance Committee Meeting Agenda
 - Finance Committee Meeting Minutes
 - Inflationary Notes
 - Tropical Snow
 - Wind and Hail Buy Down Email estimate
 - Lloyds of London Wind-Hail Buy Down
 - Proposed Salary ranges 4.2.24
 - Interlocal Agreement Draft
- Policies Packet
 - 105.2 Department-Owned Vehicle Use
 - 107.6 Inclement Weather
 - 315.1 Dress Code/Personal Appearance
 - 325 Employee Recruitment and Selecting and Hiring
- 2024 NALHD Leg Priorities for NACO
- BOH Meeting January 23, 2024, Minutes
- BOH Meeting April 2, 2024, Agenda
- Current Work Chart 3.15.2024
- Fye Engagement Agreement Draft
- Real Estate Purchase Agreement
- Wage Evaluation

Approval of Minutes from January 23, 2024 MEETING. Motion made by Beecham, seconded by Hatch to approve January 23, 2024 minutes as presented. **Roll call vote, 8 ayes, 0 nays, 2 abstain (Zarek, Grams), Motion carried.**

Dan Lynch entered the board meeting at 6:23 PM.

DIRECTOR'S REPORT

Jacki Haley reported on measles, mumps, and rubella and the importance of vaccination. Jacki Haley is going to speak to the schools in our districts to have a plan in place for possible outbreaks as measles cases are on the rise. Katie Mulligan presented an update on installing the Purple air monitors in other counties. Dr. Menon presented on radon, data, and maps for our counties, explaining how we can utilize this data to raise awareness about radon in homes. J. Eschliman gave a brief update on Legislation for Opioid recovery funds.

Old Business

New Business

Recommendation to review/accept Fye Law Firm Contract.

Motion made by Beecham, seconded by Lynch to approve and accept Fye Law Firm Contract. **Roll call vote, 11 ayes, 0 nays, Motion carried.**

Recommendation by personnel and finance committees for wage evaluation and adjustment of 5% for non-exempt and 3% for exempt employees. Motion made by Hatch, seconded by Reiner to approve wage evaluation and adjustment of 5% for non-exempt employees and 3% for exempt employees. **Roll call vote, 10 ayes, 0 nays 1 abstain (Beecham) Motion carried.**

Recommendation by personnel and finance committees to approve wage ranges/positions. J.

Eschliman discussed the need to ensure competitive salary ranges and recommendations for new positions, Program Assistant and Executive Assistant. J. Eschliman also discussed the current organizational chart in addition to the future organizational chart. Motion made by Zarek, seconded by Lynch to recommend to approve wage that we approve wage ranges/positions. **Roll call vote, 9 ayes, 0 nays 2 abstain (Hofstetter, Beecham) Motion carried.**

Recommendation by finance committee to approve 10,000 Liability Insurance Deductible Buy-Down (Wind/Hail). J. Eschliman discussed that the finance committee met before the board meeting, resulting in a recommendation to approve a 10,000 Liability Insurance Deductible Buy-Down (Wind/Hail). Motion made by Zarek, seconded by Grams to recommend to approve a 10,000 Liability Insurance Deductible Buy-Down (Wind/Hail). **Roll call vote, 10 ayes, 0 nays, 1 abstain (Beecham) motion carried.**

Motion for wage adjustment of 5% for non-exempt employees and 3% for exempt employees to begin on April 6, 2024. Motion made by Lynch, seconded by Hatch to Motion for wage adjustment of 5% for

non-exempt employees and 3% for exempt employees to begin on April 6, 2024. **Roll call vote, 10 ayes, 0 nays 1 abstain (Beecham) Motion carried.**

Recommendation to approve the interlocal agreement with the State of Nebraska Health and Human Services, Child Protective Services. Motion made by Streeter, seconded by Lynch to approve the interlocal agreement between the State of Nebraska Health and Human Services, Child Protective Services. **Roll call vote, 11 ayes, 0 nays, Motion carried.**

Recommendation to approve December 2023, January 2024, and February 2024 financial reports. Valenti discussed the finance committee meeting that occurred on March 27, 2024, resulting in recommendation by the committee for approval of January and February 2024 financial reports. Valenti provided an overview of financial reports. Motion made by Zarek, seconded by Beecham to approve November 2023 financial reports. **Roll call vote, 11 ayes, 0 nays, Motion carried.**

Discussion of legislative advocacy / potential actions. J. Eschliman provided updates on current bills in the Unicameral of public health interest.

Recommendation to approve 105.5 Department-Owned Vehicle Use, 107.6 Inclement Weather, 315.3 Dress Code/ Personal Appearance, and 325.3 Employee Recruitment and Selection and Hiring. J. Eschliman and Mulligan reviewed the changes to the policy per committee recommendations. Motion made by Hoffman, seconded by Streeter to approve 105.2 Department-Owned Vehicle Use, 107.6 Inclement Weather, 315.1 Dress Code/ Personal Appearance, and 325 Employee Recruitment and Selection and Hiring. **Roll call vote, 11 ayes, 0 nays, Motion carried.**

Closed Session for Health Director Evaluation.

Motion to ENTER closed session RE: Health Director Evaluation. Motion made by Beecham, seconded by Lynch to enter closed session to review Health Director Evaluation. **Roll call vote, 11 ayes, 0 nays, Motion carried.**

The board entered a closed session at 7:57 PM.

Motion to EXIT closed session RE: Health Director Evaluation. Motion made by Reiner, seconded by Lynch to exit the closed session. **Roll call vote, 11 ayes, 0 nays. Motion carried.**

The board exited a closed session at 8:19 PM

Motion to clarify that a 3% wage adjustment beginning on April 6, 2024, will apply to Health Director Jeremy Eschliman. Motion made by Hatch, seconded by Reiner to approve that a 3% wage adjustment beginning on April 6, 2024, will apply to Health Director Jeremy Eschliman. **Roll call vote, 11 ayes, 0 nays. Motion carried.**

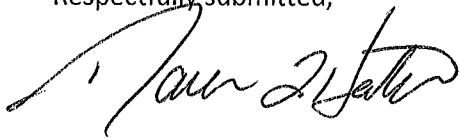
Motion to approve a 4% pay raise beginning July 1, 2024, for Health Director Jeremy Eschliman. Motion made by Streeter, seconded by Hatch to approve a 4% pay raise beginning July 1, 2024, for Health Director Jeremy Eschliman. **Roll call vote, 11 ayes, 0 nays. Motion carried.**

Public Comment. The board accepted public comments.

Adjournment: Motion made by Beecham and second by Hatch to adjourn. The Two Rivers Public Health Department Board of Health meeting was called to adjournment by consensus at 8:38 PM by Hunter.

NEXT BOARD MEETING: In person, June 4, 2024, at 516 W 11th St Suite 108B, Kearney, NE.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Daren Hatch", written in a cursive style.

Daren Hatch,
Treasurer/Adhoc Secretary (AS/JE)