



April 5, 2022
Board of Health Minutes
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X		Rick Zarek – Dawson County Commissioner
X		Nicole Thorell –Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
	X	Mike Dallmann – Franklin County Citizen
X		Glenn Hofman – Gosper County Supervisor
	X	Patty Bader – Gosper County Citizen
	X	Cindy Boehler – Harlan County Supervisor
X		Doris Brandon – Harlan County Citizen
X		Wayne Anderson – Kearney County Supervisor
	X	Cody Krull – Kearney County Citizen
	X	Barb Malm – Phelps County Commissioner
X		Lori Reiner – Phelps County Citizen
X		Dr. Brady Beecham – Physician
	X	Dr. Jessica Robb – Veterinarian
	X	Dr. Katherine Goodwin – Dentist
	X	Open – Minority Representative
X		Melissa Hall PAC – Midlevel Practitioner

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Misti Raburn-Administrative Assistant, Von Lutz*-Clinical Services Supervisor; Katie Mulligan-Planning Section Supervisor; Jacki Connery*-Community Health Nurse Supervisor; Dr. Aravind Menon* – Epidemiologist, Jesse Valenti – Finance Manager

Members of the public and other guests also present (in person or virtually): Tana Fye - Fye Law office

*Present virtually

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:04 PM with Hunter, Lynch, Zarek, Thorell, Hofman, Anderson, Reiner, Hall, Eschliman, Mulligan, Valenti, and Raburn present in the Kearney office. Meeting was called to order by Hunter.

INTRODUCTIONS | ACKNOWLEDGEMENTS

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hunter noted the meeting notice publication has occurred in newspapers of record within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website. Roll call completed by Raburn; 8 members present at time of roll call.

MATERIAL AVAILABLE ELECTRONICALLY PRIOR TO THE MEETING & AVAILABLE AT THE MEETING

- Financials
 - 4.1.22 Finance Meeting Packet
 - 1) Finance Committee Meeting Agenda 4.1.22
 - 2) BOH Financials – February 2022
 - 2) BOH Financials – January 2022
 - 4) Judd Allen – NACO (Follow Up on Insurance Benefits)
 - 4) Life Insurance Supplemental Offering
 - 4) NACO VSP Summary Coverage
 - 4) NACO-BCBS Dental Coverage Options
 - 4) TRPHD-Delta Dental Coverage Overview (January 2022)
 - 4) TRPHD-VSP Vision Summary Overview
 - 4) VSP Enrollment Options
 - 5b) Midway – Dealer Payoff for Dodge Ram Truck
 - Finance Committee Meeting Minutes 1.31.22
 - Finance Committee Meeting Minutes 4.1.22
- Additions to packet 4.5.22
 - Employee engagement survey heatmap-659452-246306-0-71389044-202202282222073060000000-mbMJ1g
 - Two Rivers Strategic Plan – 90 Day Implementation Steps 4.5.22
- Policies
 - Accounts Payable
 - Audit
 - Audit-Revised
 - Bank Reconciliations
 - Benefits
 - Board Designated Funds
 - Confidentiality and HIPPA
 - Credit Card Usage
 - Employee Grievance
 - Healthy foods
 - Hybrid and Flextime Work Schedule

- Receipt of Funds
- Record Retention
- Retirement
- Salary Classifications
- Time tracking-New
- Approved 2021-2022 Salary Ranges (Updated 2.1.22)
- April 5, 2022 BOH agenda
- BOH 2023-2025 Terms and Committees
- BOH Education Presentation 4.5.22
- BOH Meeting Minutes February 1, 2022
- Commitment for Board Members 2020
- Conflict of Interest Form 2020
- Contract Log
- Darrin Hatch bio–Gosper County Citizen position
- Executive Committee Meeting Minutes 2.4.22
- Jamaneurology_liu_2022_oi_220011_1646408664.13724
- LEGAL letter to Jeremy re LB 956 02.14.2022
- NACCHO Covid Workforce Approval 4.1.22
- Public Health Info Bill LB HSupdated 2.23.2022
- Strat Plan with BOH Changes
- Two Rivers Strategic Plan-90 Day Implementation Steps 4.1.22
- V2021-01-25 PUBLIC FACING – 2022NEPH

APPROVAL OF AGENDA. Motion made by Lynch, seconded by Thorell to approve agenda as presented. **Roll call vote, 8 ayes, 0 nays, Motion carried.**

Beecham arrived at 6:07pm.

RESIGNATIONS/APPOINTMENTS Eschliman noted receipt of resignation of Patti Bader, Gosper County Public Citizen. Eschliman additionally discussed process of county appointments with presumptive candidate. **Bader’s current roles on SALBOH and policy committee were filled by board president’s appointments.**

Appointment of State Association of Local Boards of Health (SALBOH) representative for TRPHD of Cody Krull.

Appointment of Rick Zarek to policy committee

Candidate for Gosper County Public Citizen (pending approval by county board) is Darrin Hatch (see his Bio in BOH Packet).

Brandon arrived at 6:10pm.

Approval of Minutes from February 1, 2022 MEETING. Motion made by Zarek, second by Hall to approve minutes from February 1, 2022 meeting. **Roll call vote, 9 ayes, 0 nays, 1 Abstain (Brandon), Motion carried.**

BOARD EDUCATION

Staff provided a broad programmatic education. Lutz discussed LifeSmiles dental team visited 18 schools in 2 rounds doing Fluoride treatments and sealants. The need for testing has gone down so we only schedule 2 hours a week through TRPHD Office. Lutz introduced new full time employee Brent Roemmich. Menon discussed our Covid numbers with several graphs. Connery showed slide about nurses currently employed with TRPHD. Mulligan explained about Eschliman and Johnson receiving grants to attend Preparedness Summit virtually. Mulligan invited all the board member to attend Accreditation Celebration on May 3, 2022. Then ended the discussion talking about media discussions on variety of topics including Dental health, immunizations for kids and winter sun safety.

DIRECTOR'S REPORT

Eschliman discussed BOH Packet items. NALBOH/SALBOH Annual Conference Aug 1-3 in Grand Rapids, MI. Eschliman reviewed recent signed contracts. Capital asset (Impala) sold for \$6000 on March 8, 2022 with buyer James Clark, 19 Hillcrest Dr, Kearney, NE. Fye provided education on conflict of interest, referencing bylaws, board member commitment form, and conflict of interest form. Fye noted potential conflicts of interest should be clarified with Hunter, Eschliman or Fye. Fye additionally discussed recent legal opinions. Mulligan and Eschliman reviewed Strategic Plan and next steps being taking to implement the plan.

Old Business

No old business noted from the board

New Business

Recommendation to ratify executive committee actions- addition endorsement to liability coverage: Betterments and improvement

Motion by Thorell, second by Lynch to ratify executive committee actions- addition of endorsement to liability coverage: Betterments and improvements. **Roll call vote, 10 ayes, 0 nays. Motion carried.**

Recommendation to approve January and February 2022 financial report

Valenti presented January and February budget key items, monthly financials, and answered questions. Eschliman noted finance committee meets monthly. Motion by Lynch, second by Reiner to approve January and February 2022 Financial report. **Roll call vote, 10 ayes, 0 nays. Motion carried.**

Closed session RE: Health Director evaluation:

Motion by Thorell, second by Beecham to enter closed session RE: Health Director Evaluation

Roll call vote, 10 ayes, 0 nays

Close Session Begin: 7:08 PM

Motion by Anderson, second by Brandon to exit closed session RE: Health Director Evaluation.

Roll call vote, 10 ayes, 0 nays

Close Session Ends: 7:20

Discussion/potential action Health Director evaluation

General comments: no concerns with Health Director performance. Doing a good job.

Motion by Thorell, second by Lynch for 5% annual pay increase for Health Director. **Roll call vote, 10 ayes, 0 nays**

RECOMMENDATION TO APPROVE POLICIES AS FOLLOWS:

- A. 117.1 Record Retention
- B. 200.4 Credit Card Usage
- C. 201.3 Audit
- D. 204.1 Receipt of Funds
- E. 206.2 Bank Reconciliations
- F. 207.1 Board Designated Funds
- G. 211.1 Accounts Payable Management
- H. 212.1 Salary Classifications
- I. 305.1 Healthy Foods
- J. 319 Time Tracking
- K. 320.1 retirement
- L. 321.1 Employee Benefit Package
- M. 322.3 Hybrid and Flextime Work Schedule
- N. 327.1 Employee Grievance
- O. 331.1 Confidentiality and HIPPA

Motion made by Zarek, seconded by Lynch to approve above policies as presented above (A-O).

Roll call vote, 10 ayes, 0 nays: Motion carried.

RECOMMENDATION TO DELETE POLICIES:

- A. 102 Disaster Emergency
- B. 313 Military Service

Motion by Thorell, seconded by Lynch to delete above two policies. Discussion. **Roll call vote, 10 ayes, 0 nays. Motion carried.**

Discussion of legislative advocacy / potential actions.

Eschliman reviewed 2022 legislative session, highlighting bills of interest to public health.

Public Comment. The board accepted public comments.

Adjournment: Motion made by Thorell and seconded by Beecham to adjourn. The Two Rivers Public Health Department Board of Health meeting was called to adjourn by consensus at 7:39 PM by Hunter.

NEXT BOARD MEETING: June 7, 2022, 516 W 11th St Suite 108B, Kearney, NE.

Respectfully submitted,



Nicole Thorell,
Secretary (MR/JE)