



August 2, 2022
Board of Health Minutes
Regular Meeting
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
	X	Rick Zarek – Dawson County Commissioner
	X	Nicole Thorell –Dawson County Citizen
X		Scot Grams – Franklin County Supervisor
	X	Mike Dallmann – Franklin County Citizen
X		Glenn Hofman – Gosper County Supervisor
X		Daren Hatch – Gosper County Citizen
X		Cindy Boehler – Harlan County Supervisor
X		Doris Brandon – Harlan County Citizen
X		Wayne Anderson – Kearney County Supervisor
X		Cody Krull – Kearney County Citizen
X		Barb Malm – Phelps County Commissioner
	X	Lori Reiner – Phelps County Citizen
	X	Dr. Brady Beecham – Physician
X		Dr. Jessica Robb – Veterinarian
	X	Dr. Katherine Goodwin – Dentist
	X	Open – Minority Representative
	X	Melissa Hall PAC – Midlevel Practitioner

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Misti Raburn-Administrative Assistant, Von Lutz-Clinical Services Supervisor; Katie Mulligan-Planning Section Supervisor; Jacki Connery-Community Health Nurse Supervisor; Jesse Valenti – Finance Manager; Tana Fye – Fye Law office (TRPHD Legal Counsel)

Members of the public and other guests also present (in person or virtually). Dr. Brady Beecham*, Melissa Hall PAC*, and Fye Law office Clerk

*Present virtually

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:23 PM IN PERSON with a virtual option (Zoom) available for public participation only with board members Lynch, Hunter, Grams, Hofman, Hatch, Boehler, Brandon, Anderson, Krull, Malm, Robb; and staff representing Eschliman, Connery, Raburn, Mulligan, Lutz, Valenti; and legal counsel Fye.

INTRODUCTIONS | ACKNOWLEDGEMENTS

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hunter noted the meeting notice publication has occurred in newspapers of record within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website. Roll call completed by Raburn; 11 members present at time of roll call in person.

Recognition of Valenti 5-year employment, Eschliman presented certificate to Valenti.

MATERIAL AVAILABLE ELECTRONICALLY PRIOR TO THE MEETING & AVAILABLE AT THE MEETING

- Financials
 - 7.11.22 Finance Meeting Packet
 - Budget Proposal Template 2022-2023
 - Finance Committee Meeting Agenda 7.11.22
 - Finance Committee Meeting Minutes 7.11.22
 - Overview Budget 2022-2023
 - 8.2.22 Finance Meeting Packet
 - 2022-2023 Budget Narrative (FINAL)
 - BOH Financials-June 2022
 - Budget Proposal Template 2022-2023 (Final)
 - Finance Committee Meeting Agenda 8.2.22
 - Finance Committee Meeting Minutes 7.11.22
 - Letter-Budget Submission Explanation (7-14-22)
- 2022-2023 Budget Narrative (FINAL)
- August 2, 2022 BOH agenda revised 7.27.22
- Beecham acknowledgement 7.6.22
- BOH commitments and committees 7.2022
- BOH Meeting Minutes June 7, 2022
- BOH Monkeypox and Dental Education
- Budget Proposal Template 2022-2023 (FINAL 7.26.22)
- ByLaws Updated 2-4-20
- ByLaws Updated 7-6-20
- Contract Log
- ESUCC Interlocal Two-Rivers-Health
- FYE Engagement Letter 06.14.2022
- LB1014 Guidance Document_DHHS DL 6-13-22 6
- Resolution No 2022-2 ESUCC
- SNAAA proof

- TRPHD Communications Plan 2022

APPROVAL OF AGENDA. Motion made by Krull, seconded by Lynch to approve agenda as presented. **Roll call vote, 11 ayes, 0 nays, Motion carried.**

Approval of Minutes from June 7, 2022 MEETING. Motion made by Malm, second by Lynch to approve minutes from June 7, 2022 meeting. **Roll call vote, 9 ayes, 0 nays, 2 Abstain (Boehler, Brandon), Motion carried.**

BOARD EDUCATION

Staff provided a broad programmatic education. Lutz discussed dental program contributions and donations. Lutz described an employee campaign for the dental program in which 100% of regular status employees donated to the dental LifeSmiles employee donation campaign. Lutz invited any board member that would like to voluntarily donate towards this program to do so. Connery gave a brief discussion on Monkeypox and explained that it spreads slowly. There are currently 10 cases in Nebraska. Eschliman discussed additional activities undertaken surrounding Monkeypox. Mulligan provided an update on the community health improvement plan (CHIP) activities in addition to reporting the strategic plan 90-day goals have all been met. Mulligan discussed recent media topics and community outreach events such as County Fairs, and United in Gold at UNK. Mulligan and Eschliman discussed website and email domain change plans for TRPHD from @trphd.org transitioning to @trphd.ne.gov noting this change will provide clarity to public citizens regarding TRPHD's status as a governmental entity.

DIRECTOR'S REPORT

Eschliman discussed BOH Packet items in addition to providing a brief explanation on recent Legionella outbreaks in a few long-term care facilities within the district. Eschliman informed the board of recently signed contracts. Eschliman discussed additional strategic plan priorities and updated the board on personnel changes. Eschliman discussed recent attendance with Mulligan at the National Association of County and City Health Officials (NACCHO) in Atlanta in July. Eschliman discussed TRPHD is continuing to accept Minority Health Representative applicants for the TRPHD Board membership. Fye provided education on recent contract reviews, fee change from Fye Law Office and information on her recent conference with the STLT Attorney Institute with the CDC. Fye was 1 of 10 attorneys from around the country that was invited to this conference. Eschliman ended the director report by stating intentions on biannual visits with county boards and key city councils this fall.

Old Business

No old business noted from the board

New Business

Recommendation to approve May and June 2022 financial report

Valenti presented May and June 2022 budget key items, monthly financials, and answered questions. Motion by Hatch, second by Grams to approve May and June 2022 Financial report.

Roll call vote, 11 ayes, 0 nays. Motion carried.

Recommendation to approve auditor for 2022-2023 fiscal year

Valenti presented pricing of multiple bids quotes received for annual auditor (including single audit) with three provided for comparison. Discussion occurred by Board. Recommendation by Finance Committee to approve Dana F. Cole for a three-year cycle beginning with 2022-2023 fiscal year. Motion by Anderson, second by Brandon to approve Dana F. Cole as auditor beginning with fiscal year of 2022-2023 and continuing for next two years. **Roll call vote, 11 ayes, 0 nays. Motion carried.**

Recommendation to approve 2022-2023 Annual Budget

Valenti discussed the 2022-2023 Annual Budget. Board discussion occurred. Motion by Krull, second by Hofman to approve 2022-2023 Annual Budget as presented. **Roll call vote, 11 ayes, 0 nays. Motion carried.**

Recommendation to approve Indirect Cost Rate

Valenti explained indirect cost rate and changes that have occurred. Finance committee recommendation to approve Indirect Cost Rate as submitted and approved by State of Nebraska. Motion by Lynch, second by Krull to approve Indirect Cost Rate change as submitted and approved by State of Nebraska. **Roll call vote, 11 ayes, 0 nays. Motion carried.**

Recommendation to approve interlocal agreement and resolution with Educational Service Unit Coordinating Council, commonly known as ESUCC ("ESUCC"), for purposes to jointly bid and contract, for supplies, materials, equipment, and services through the ESUCC's Cooperative Purchasing Program.

Connery explained the interlocal agreement and resolution with ESUCC would provide a benefit for TRPHD programs with on average saving of up to 35% on products purchased. Motion by Lynch, second by Hatch to approve interlocal agreement and resolution with ESUCC with modifications recommended by Fye. **Roll call vote, 11 ayes, 0 nays. Motion carried.**

Review and discussion of organization bylaws.

Eschliman discussed several board opinions regarding changing current requirements for board member removal. Fye discussed potential changes to the organization bylaws for board consideration. Board consensus for Fye to draft revisions for review at next board meeting

Public Comment. The board accepted public comments.

Adjournment: Motion made by Hatch and seconded by Hofman to adjourn. The Two Rivers Public Health Department Board of Health meeting was called to adjournment by consensus at 7:45 PM by Hunter.

NEXT BOARD MEETING: October 4, 2022, 516 W 11th St Suite 108B, Kearney, NE.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Cody Krull". The signature is written in a cursive style with a large, sweeping initial "C".

Cody Krull,
Treasurer and Adhoc Secretary (MR/JE)