



January 23, 2024
Board of Health Minutes
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch-Buffalo County Commissioner
X*		Sue Hunter – Buffalo County Citizen
	X	Rick Zarek – Dawson County Commissioner
	X	Nicole Thorell –Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
X*		Glenn Hofman – Gosper County Supervisor
X		Daren Hatch – Gosper County Citizen
X		Cindy Boehler – Harlan County Supervisor
X		Heath Hofstetter – Kearney County Commissioner
X*		Rick Streeter – Phelps County Commissioner
X		Cody Krull – Kearney County Citizen
X		Lori Reiner – Phelps County Citizen
X		Dr. Brady Beecham – Physician
X		Dr. Jessica Robb – Veterinarian
	X	Dr. Katherine Goodwin – Dentist
X*		Dr. Mahesh Pattabiraman – Minority Representative
X		Melissa Hall PAC – Midlevel Practitioner

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Andrea Shoemaker – Administrative Assistant, Jesse Valenti – Finance Section Manager, Von Lutz - Clinical Services Section Manager, Katie Mulligan - Planning Section Manager, Jacki Haley – Nursing Section Manager and Tana Fye – Fye Law office (TRPHD Legal Counsel). Board Members present in person are denoted with a * above.

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:03 PM as a virtual meeting in accordance with the Nebraska Open Meetings Act. As such, virtual participation (voting) is allowed by board members. The virtual option (Zoom) is available for public participation.

Roll call completed by Shoemaker; 12 members present at the time of roll call in person and virtual.

APPROVAL OF AGENDA. Motion made by Lynch, seconded by Reiner to approve agenda as presented.
Roll call vote, 12 ayes, 0 nays, Motion carried.

INTRODUCTIONS | ACKNOWLEDGEMENTS

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hunter noted the meeting notice publication has occurred in newspapers of record

within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website.

J. Eschliman welcomed Connor Smith, Agricultural and Business Banking Officer with NebraskaLand Bank, and Patrick Leininger, Vice President at First National Bank of Omaha to discuss potential loan commitments later in the agenda.

Recognize board member resignations, new memberships, and openings:

J. Eschliman noted Mike Dallmann, Treasurer and Franklin County Public Citizen had submitted his resignation, noting his tenure with the Board of Health since 2018. J. Eschliman noted that Franklin County Public Citizen and Harlan County Public Citizen are open positions. J. Eschliman noted staffing additions and changes.

MATERIAL AVAILABLE ELECTRONICALLY BEFORE THE MEETING & AVAILABLE AT THE MEETING

- Financial Packet
 - Finance Committee Meeting Agenda 1.18.24
 - Finance Committee Meeting Minutes 1.18.24
 - TRPHD -516 W 11th St Johnson Appraisal Report
 - Loan Commitment Nebraska Bank
 - FNBO Term Sheet for Two Rivers Public Health Department
 - BOH Financials- November 2023
 - NPAIT- December 2023 Statement
 - TRPHD Auditor Confirmation (2022-2023)
 - Two Rivers Public Health Department Final copy (2022-2023)
- Policies Packet
 - 305.2 Healthy Foods
- 12/23 Newsletter
- 2024 BOH Meeting Schedule
- BOH 2023-2025 Terms and Committees updated
- BOH 2024 Committees
- BOH Meeting January 23, 2024, Agenda
- BOH Meeting Minutes December 5, 2023 final (resolution)
- Bylaws 12.6.2022
- COVID Total Administration 2022 vs 2023
- Health Director Evaluation 2023 blank
- Influenza Total Administration 2022 vs 2023
- Kearney Area Community Foundation
- WeisCo- Two Rivers REPA

Approval of Minutes from December 5, 2023 MEETING. Motion made by Streeter, seconded by Hoffman to approve December 5, 2023 minutes as presented. **Roll call vote, 11 ayes, 0 nays, 1 abstain (Krull), Motion carried.**

Dr. Pattabiraman entered the board meeting at 6:12 PM.

REORGANIZATION- ELECTION OFFICERS AND BOARD MEMBER TERMS.

J. Eschliman noted this meeting as the first of the calendar year, thus requiring reorganization and election of officers, approval of board members' terms, review of 2024 meeting schedule, and approval of fiduciary institution signatories.

Nomination by Krull for Daren Hatch as Treasurer. Motion made by Lynch, seconded by Beecham to nominate the remaining slate of officers to continue (besides treasurer) and to close nominations for the slate of officers (President, Vice-President, Treasurer, Secretary). **Roll call vote, 12 ayes, 0 nays 1 abstain (Dr. Pattabiraman) Motion carried.**

Motion made by Krull, seconded by Lynch to approve the slate of officers: Hunter-President, Lynch-Vice President, Hatch-Treasurer, Thorell-Secretary and renewal of board terms (as identified as Current Members Expiring in January 2024) as presented. **Roll call vote, 12 ayes, 0 nays, 1 abstain (Dr. Pattabiraman) Motion carried.**

APPOINTMENT OF COMMITTEE MEMBERS. J. Eschliman and Hunter discussed potential committee assignments. Current opening on the Policy Committee. Krull for policy committee.

Financial institution signatories. J. Eschliman discussed the need to remove Mike Dallmann and add Daren Hatch and Sue Hunter as financial institution signatories. The new approved list of signatories as presented: Dr. Kate Goodwin, Dan Lynch, Cody Krull, Daren Hatch, Jeremy Eschliman, and Sue Hunter.

APPROVAL OF Signatories. Motion made by Streeter, seconded by Lynch to approve financial signatories as presented. **Roll call vote, 13 ayes, 0 nays. Motion carried.**

DIRECTOR'S REPORT

J. Eschliman highlighted TRPHD was recently selected for a grant from the National Association of County and City Health Officials (NACCHO) (100k) as a mentor for other local health departments across the United States in infection prevention control and was additionally applying for a funding opportunity to work with early child education centers to increase immunizations. Hunter discussed the current health director evaluation form asking for board member feedback on evaluation form and timeline with a date to return to Hunter (President) by March 15, 2024. **Board consensus to continue to utilize the existing evaluation form and return it to Hunter (President) by March 15, 2024.**

Old Business

Closed Session for Strategy Session re: real estate purchase

Board ENTERED closed session at 6:25 PM

Motion to ENTER closed session re: real estate purchase. Motion made by Lynch and seconded by Hatch to ENTER Closed Session re: real estate purchase including J. Eschliman, Valenti, and Fye. **Roll call vote, 13 ayes, 0 nays, Motion carried.**

Board EXITED closed session at 6:53 PM.

Motion to EXIT closed session re: Real Estate purchase. Motion made by Streeter, seconded by Hoffman to EXIT closed session re: Real Estate purchase. **Roll call vote, 13 ayes, 0 nays, Motion carried.**

New Business

Recommendation needs worded like it's in the agenda.

Motion to approve the purchase of the property at 516 W. 11 th St, Kearney, NE 68845, and for the health director to execute the purchase agreement and other necessary documents to facilitate the purchase. Motion made by Lynch, seconded by Beecham to Recommend to approve the Health Director to execute the purchase agreement for the purchase of the property at 516 W. 11th St, Kearney, NE 68845. **Roll call vote, 13 ayes, 0 nays. Motion carried.**

Recommendation to approve financial institution and enter financial commitment for the purchase of the building at 516 W 11 Street, Kearney NE 68845.

Hunter recognized Connor Smith, Agricultural and Business Banking Officer with NebraskaLand Bank, and Patrick Leininger, Vice President at First National Bank of Omaha to discuss potential loan commitments.

J. Eschliman noted the recommendation by the finance committee to approve First National Bank of Omaha as the primary financial institution and enter financial commitment for the purchase of the building at 516 W. 11th St., Kearney, NE 68845, (Option 1) fixing the rate as closing approaches (today's rate would be 6.65%).

Motion made by Beecham, seconded by Lynch to approve First National Bank of Omaha as a financial institution and enter financial commitment for the purchase of the building at 516 W. 11th St., Kearney, NE 68845, (Option 1) fixing the rate as closing approaches (today's rate would be 6.65%). **Roll call vote, 10 ayes, 0 nays, 3 abstain (Hoffman, Krull, and Pattabiraman) Motion carried.**

Recommendation for Two Rivers Public Health Department to designate property acquisition as a unique purchase utilizing a non-competitive purchasing process, not subject to sealed bids. Motion made by Hoffman, seconded by Krull to Two Rivers Public Health Department to designate property acquisition as a unique purchase utilizing a non-competitive purchasing process, not subject to sealed bids. **Roll call vote, 13 ayes, 0 nays, motion carried.**

Recommendation to execute borrowing of \$2,200,000. J. Eschliman discussed that the finance committee met before the board meeting, resulting in a recommendation to execute a borrowing of \$2,200,000. Motion made by Krull, seconded by Streeter to recommend executing borrowing of \$2,200,000. **Roll call vote, 13 ayes, 0 nays, motion carried**

Recommendation to review/accept 2022-2023 Financial Audit. J. Eschliman and Valenti provided a brief overview of the 2022-2023 audit and single audit from Dana F. Cole and Company LLP and answered questions from the board. Motion made by Streeter, second by Hatch to accept 2022-2023 financial audits as presented. **Roll call vote, 13 ayes, 0 nays. Motion carried.**

Recommendation to approve November 2023 financial reports. Valenti discussed the finance committee meeting that occurred on January 18, 2024, resulting recommendation by the committee for approval of November 2023 financial reports. Valenti provided an overview of financial reports. Motion made by Krull, seconded by Reiner to approve November 2023 financial reports. **Roll call vote, 13 ayes, 0 nays, Motion carried.**

Discussion of legislative advocacy / potential actions. J. Eschliman provided updates on current bills in the Unicameral of public health interest and noted changes in the advocacy structure for local public health.

Recommendation to approve Healthy Food Policy 305.2. Mulligan reviewed the changes to the policy per committee recommendations. Motion made by Hoffman, seconded by Hall to approve Healthy Food Policy 305.2. **Roll call vote, 13 ayes, 0 nays, Motion carried.**

Public Comment. The board accepted public comments.

Adjournment: Motion made by Hatch and second by Beecham to adjourn. The Two Rivers Public Health Department Board of Health meeting was called to adjournment by consensus at 8:38 PM by Hunter.

NEXT BOARD MEETING: In person, April 2, 2024, at 516 W 11th St Suite 108B, Kearney, NE.

Respectfully submitted,



Cody Krull,
Adhoc Secretary (AS/JE)