



December 4, 2024
Board of Health Minutes
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X		Rick Zarek – Dawson County Commissioner
	X	Nicole Thorell –Dawson County Citizen
X		Scot Grams – Franklin County Supervisor
X		George Scott – Harlan County Supervisor
X		Glenn Hoffman – Gosper County Supervisor
	X	Daren Hatch – Gosper County Citizen
X		Heath Hofstetter – Kearney County Commissioner
X		Cody Krull – Kearney County Citizen
	X	Rick Streeter – Phelps County Commissioner
	X	Lori Reiner – Phelps County Citizen
X		Dr. Brady Beecham – Physician
	X	Dr. Jessica Robb – Veterinarian
	X	Dr. Katherine Goodwin – Dentist
X		Melissa Hall PAC – Midlevel Practitioner

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Jesse Valenti – Finance Section Manager; Jacki Haley – Clinical Section Manager; Katie Mulligan – Planning Section Manager; Andrea Shoemaker- Executive Assistant; Aravind Menon- Epidemiologist; Ashley Green – Environmental Health Specialist; Adam Viar – Environmental Health Specialist; Malissa Kissinger – Public Health Nurse - RN; Maria Pilar Konz- Accounting Assistant; Tana Fye – Fye Law office (TRPHD Legal Counsel).

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:00 PM as an in-person meeting in accordance with the Nebraska Open Meetings Act. As such, virtual participation (voting) is not allowed by board members. The virtual option (Zoom) is available for public participation. Board members and employees in attendance at roll call: Hunter, Lynch, Zarek, Grams, Scott, Hofman, Hofstetter, Krull, Hall; and employees representing J. Eschliman, Valenti, Haley, Mulligan, Shoemaker, Menon, Green, Viar, Konz, Kissinger, and Tana Fye (legal counsel) present.

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hunter noted the meeting notice publication has occurred in newspapers of record within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website.

Roll call completed by Shoemaker; 9 members present at the time of roll call.

APPROVAL OF AGENDA. Motion made by Lynch, seconded by Krull to approve agenda as presented. **Roll call vote, 9 ayes, 0 nays, Motion carried.**

MATERIAL AVAILABLE ELECTRONICALLY PRIOR TO THE MEETING & AVAILABLE AT THE MEETING

- Finance
 - BOH Financials- October 2024
 - Cowbell Cyber Insurance Renewal
 - BOH Financials- August 2024
 - BOH Financials- September 2024
 - Contract Log
 - Finance Committee Meeting Minutes 10.29.24
 - Finance Committee Meeting Minutes 11.26.24
- Policy Committee December
 - 11.22 Policy Committee Agenda
 - 11.22 Policy Committee Minutes
 - Return to Work Policy
- Retail Food Inspection Business Plan Final
- 10.1.24 BOH Meeting Minutes
- 2025 BOH Meeting Schedule Draft
- DRAFT 2025 TRPHD Agreement
- Health Director Evaluation 2025 Blank
- NALHD NE Perceptions
- Resolution No. 2024-1 Adoption of Retail Food Safety Program
- Strategic Plan Update December 2024

INTRODUCTIONS | ACKNOWLEDGEMENTS

Approval of Minutes from October 1, 2024 MEETING. Motion made by Krull, seconded by Lynch to approve October 1, 2024 minutes as presented. **Roll call vote, 6 ayes, 0 nays, 3 abstain (Grams, Hoffman, Hofstetter), Motion carried.**

DIRECTOR'S REPORT

Haley provided a clinical overview of influenza, COVID-19, and RSV, discussing their impact on our districts and noting the currently low case numbers. Additionally, Haley delivered an educational presentation on pertussis and the cases in the district and provided updates on the ongoing investigations. Haley informed the board about foodborne illnesses and their significant impact on our community. Haley noted foodborne illnesses affect individuals across all age groups, emphasizing the importance of prevention, education, and timely response to ensure public health and safety.

J. Eschliman provided an overview of the 20th Year celebration plan and sought input and opinions from the Board.

Katie Mulligan presented an update on the TRPHD Strategic Plan. TRPHD has maintained this process and learned new techniques. TRPHD will look at measurable progress for the next steps in the strategic plan.

Old Business

Discussion/Action on Business Proposal Retail Food Program

Dr. Beecham entered the meeting at 6:53 PM.

J. Eschliman reviewed the program's primary objective and explained why TRPHD should initiate a retail food program. Mulligan reviewed the key components of an advisory committee, including the timeline, the establishment of a baseline relationship, a comprehensive assessment of the current landscape, an emphasis on education and the legal constructs of policies and procedures. Green presented 4 key outcomes that should be achieved through a successful retail food program: compliance with relevant state and national standards, reduced foodborne illness rates, supportive collaboration with local business owners, and increased consumer confidence. Motion to approve Option D (Inspections and Local Permits and Food Handlers) of the Retail Food Inspection Business Plan. Motion made by Beecham, seconded by Lynch to approve Option D (Inspections and Local Permits and Food Handlers) of the Retail Food Inspection. **Roll call vote, 8 ayes, 1 nay, (Hofstetter) 1 abstain (Hoffman), Motion carried.**

Discussion/Action to enter an Interlocal with the Nebraska Department of Agriculture for Retail Food Program.

J. Eschliman discussed the possibility of entering into a contract with the Nebraska Department of Agriculture to enhance the Two Rivers Public Health Department's involvement in the retail food program. Motion to approve Resolution 2024-1 Adoption of Retail Food Safety Program. Motion made by Krull, seconded by Lynch to approve Resolution 2024-1. **Roll call vote, 9 ayes, 1 nay (Hofstetter), Motion carried.**

New Business

Discussion/Action to enter an Interlocal agreement with the Nebraska Department of Environment and Energy for the Swimming Pool Program

J. Eschliman overviewed the proposal to enter into a contract that would allow TRPHD to conduct swimming pool inspections. This agreement aims to ensure compliance with safety and health standards while supporting public health efforts in our community. Motion to approve Resolution 2023-1 with the Nebraska Department of Environment and Energy for the Swimming Pool Program. Motion made by Beecham, seconded by Hall to approve health director to sign interlocal agreement with Nebraska Department of Environment and Energy for Swimming Pool Program. **Roll call vote, 9 ayes, 1 nay (Hofstetter), Motion carried.**

Finance Committee recommendation to approve August, September, and October 2024 financial reports. Valenti discussed the finance committee meeting that occurred before this meeting on November 26, 2024, resulting in a recommendation by the committee for approval of August,

September, and October 2024 financial reports. Valenti provided an overview of financial reports. Motion made by Beecham, seconded by Zarek to approve August, September, and October 2024 financial reports. **Roll call vote, 10 ayes, 0 nays, Motion carried.**

Motion to table the '309.2 Job Abandonment' and '343 Return to Work' policy for further edits and review by the Policy Committee. J. Eschliman explained the committee reviewed several policies and Mulligan reviewed the revisions to the policies per committee recommendations and board recommendations. Motion made by Lynch, seconded by Beecham to approve a motion to table the '309.2 Job Abandonment' and '343 Return to Work' policy for further edits and review by the Policy Committee. **Roll call vote, 10 ayes, 0 nays, Motion carried.**

Public Comment. The board accepted public comments.

Adjournment: Motion made by Lynch and second by Krull to adjourn. The Two Rivers Public Health Department Board of Health meeting was called to adjournment by consensus at 8:09 PM by Hunter.

NEXT BOARD MEETING: February 4, 2025, at 516 W 11th St Suite 108B, Kearney, NE.

Respectfully submitted,



Cody Krull
Adhoc Secretary (AS/JE)