



ENVIRONMENTAL HEALTH PROGRAMMING UPDATES

December 2024- July 2025 →

Date: February 4th, 2025
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INTRODUCTION



Objective

To establish effective Pool and Retail Food Inspection Programs that enhance public health and safety by ensuring compliance with regulatory standards.

Strategic Importance

These programs are critical to mitigating health risks, promoting community well-being, and aligning with the health department's mission to protect public health.

Scope

The initiative encompasses program development, stakeholder collaboration, staff training, and the implementation of inspection protocols across local facilities.

Approach

A phased strategy prioritizing policy development, resource allocation, community education, and systematic inspections to ensure program sustainability and impact.

STRATEGIC GOALS

> Establish Fee Schedules

Present appropriate fees to sustain programs and establish credibility.

> Internal Planning and Implementation

Hire and train staff, create procedures, document creation, etc.

> Adopt Regulations for Local Authority

Amend state regulations to fit needs of establishing local authority.

> Solicit Community Feedback and Strategic Partnership

Recruit advisory committee and rely on best practices from state and national experts.



Current EH Team at 20 Year Celebration

POOL INSPECTION IMPLEMENTATION PROCESS

December 2024



Interlocal agreement signed by TRPHD and NDEE. Turns inspection authority to TRPHD and allows TRPHD to issue local operating permits.

Meet with NDEE for implementation. Created procedure, permit application, permit design, and suggest fee schedule.

January 2025



BOH to approve fee schedule, adopt amended regulation. Memo to pools to go out from NDEE and TRPHD.

February 2025



Begin permit issuance, hire/train staff, collect fees, finalize procedures/protocols.

March 2025

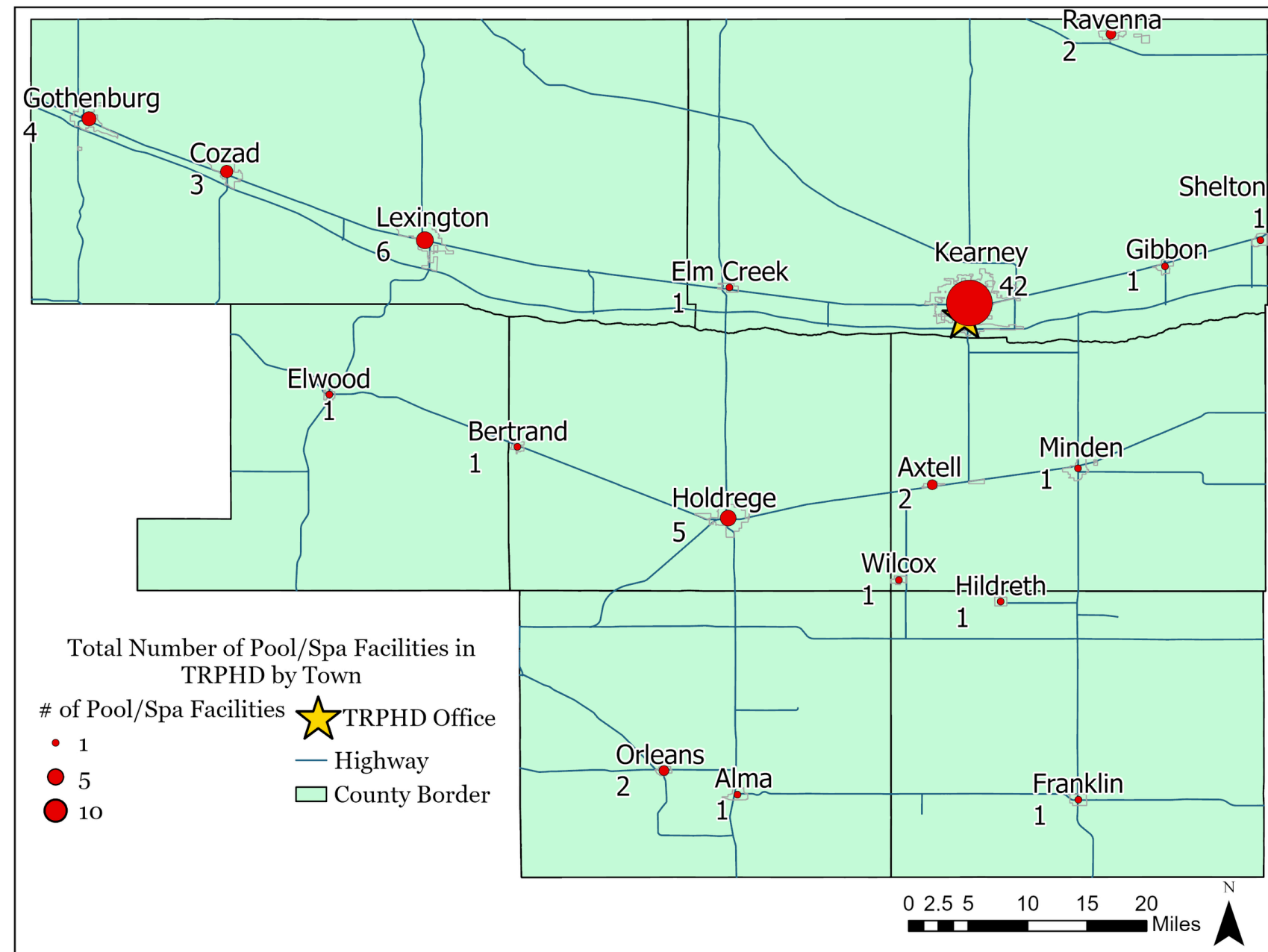


April 1, 2025



Pool Inspection program begins, TRPHD can begin inspecting facilities.

INSPECTION PLANNING: POOLS



Inspection Frequency

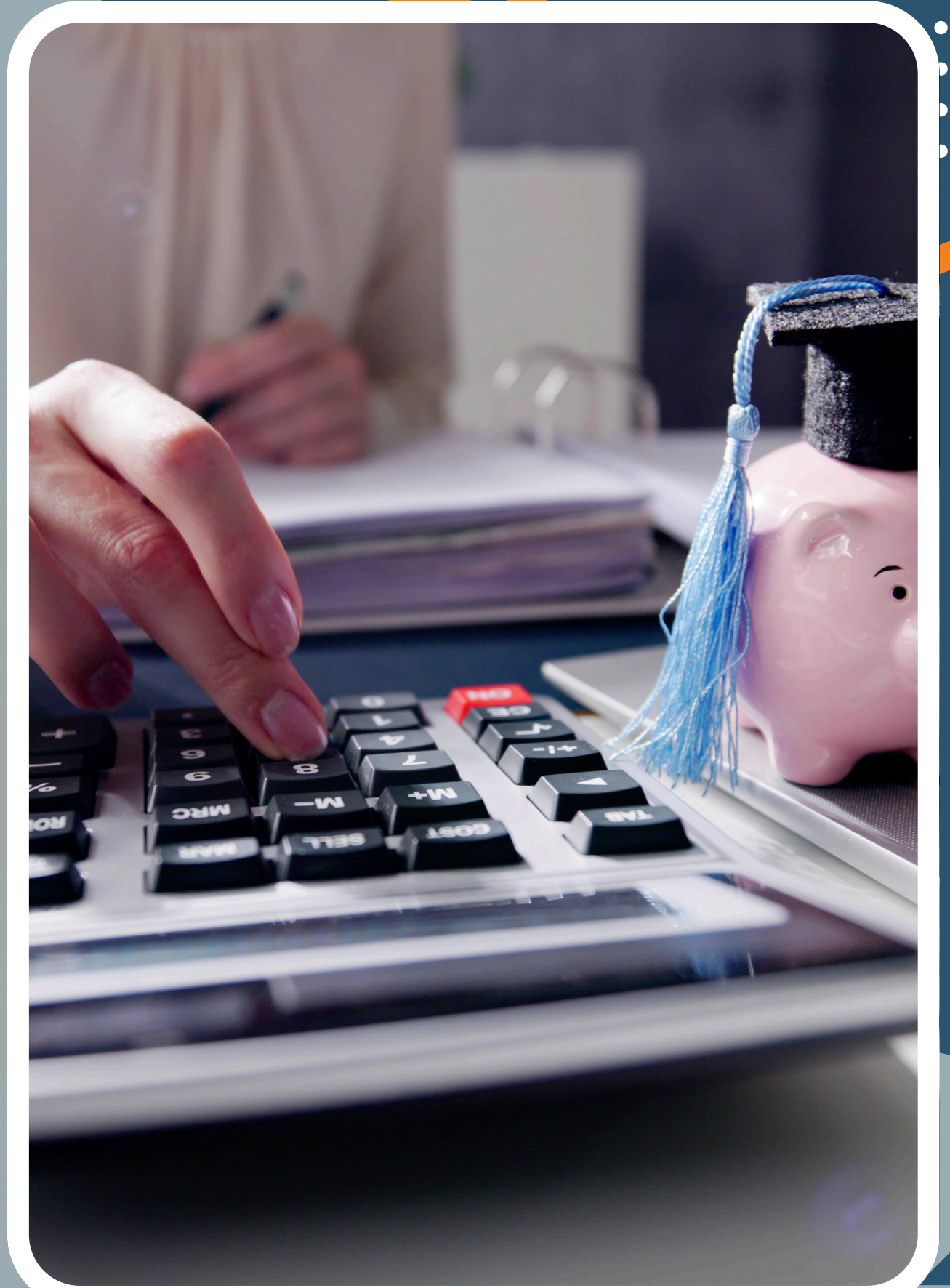
- Seasonal pools are inspected at least once a year, preferably before opening (usually Memorial Day weekend)
- Indoor pools inspected twice a year, at least once every 6 months
- All valid complaints regarding pools will receive inspection within 48 working hours

POOL FEE SCHEDULE

TRPHD Permit fee:
\$300 (1st permit @ location) + 150 per additional pool

Municipal/Governmental Subdivision Pool Fee:
\$200 (1st permit @ location) + \$150 per additional permit

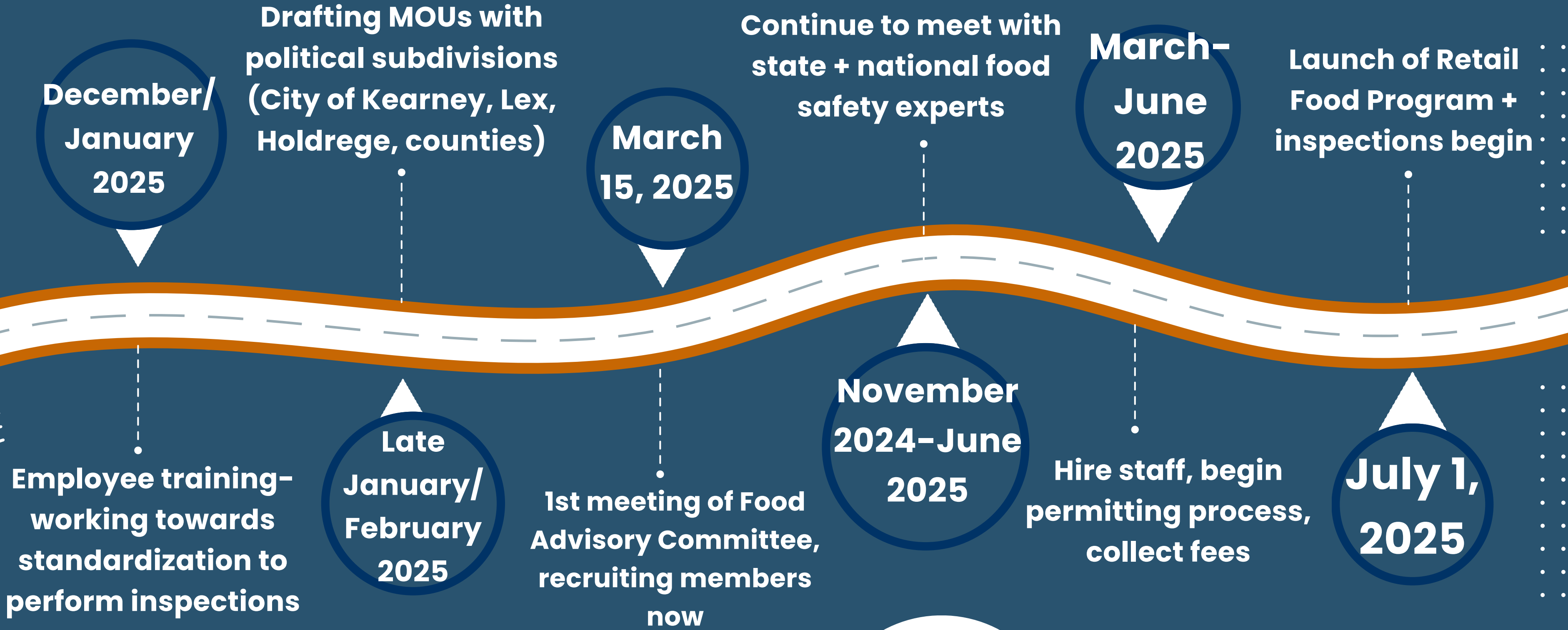
NDEE Permit Fee:
\$40 each (municipal facilities exempt)



POOL FEE SCHEDULE COMPARISON

Permit Type	TRPHD	NDEE	CDHD	LLCHD	DCHD
1st Permit	\$300 (non-municipal) \$200 (municipal)	\$40 (+ \$60 per inspection)	\$147	\$465	\$548
Additional Permit	\$150	\$40	\$147	\$465	\$548
Spa	N/A	N/A	N/A	\$175	\$175

RETAIL FOOD IMPLEMENTATION PROGRESS





RESOURCE ALLOCATION

TRPHD is carefully considering all of the implementation resources to curate a sustainable program.

Personnel

2 FTE staff will be hired to fulfill program duties. (1.5 FTE for Food Inspections and 0.5 FTE for Pool Inspections) Additionally, 0.05 FTE of Admin Assistant time will be used to process permit applications and collect payments.

Technology + Supplies

TRPHD has contracted with Paragon Software to provide inspection forms, data storage, and reporting capabilities to each program.

Additionally, TRPHD plans to utilize existing iPads or Surface Pros to conduct inspections. Other supplies include pool chemistry kits, sanitizer strips, thermometers, and alcohol prep wipes.



EXPECTED OUTCOMES

The Pool and Retail Food Inspection Programs aim to improve public health by ensuring compliance and reducing risks of illness. Success will be measured by compliance rates, inspections completed, and fewer complaints, with a long-term goal of sustainable programs that protect community well-being and promote safety.



Success Metrics

- # of pool and retail food facilities inspected within 1st year
- Compliance rates achieved (# of priority, critical violations)
- Complaint investigations conducted
- Timeliness of inspections

Projected Impact

- Improved public health and safety through reduced risks of water and foodborne illness
- Increased community trust in health department
- Greater collaboration between industry and regulators

Long-Term Vision

- Sustainable, fully operational inspection program that protects the community
- Culture of proactive compliance and safety in protecting health of community
- Recognition of TRPHD as leader in regulation and environmental health excellence



CONCLUSION

> Summary

Environmental Health staff continue to work to implement these programs on a local level.

> Next Steps

Finalize program policies, provide staff training, and launch initial inspections while engaging facility operators through education and outreach to ensure program success.

> Questions?

Please see BOH Resolution 2025-1.

